

**PORT OF ANACORTES
CAP SANTE MARINA ADVISORY COMMITTEE
MEETING MINUTES**

**THURSDAY June 12, 2014- 5:00 PM
PORT ADMINISTRATIVE OFFICE - COMMISSION ROOM**

Members present: Andy Schwenk, Howard Bean, Bret Andrich, Mark Lione, Mary LaFleur, Jeff Marrs, Stuart Currie, Robin Pestarino, Erica Pickett, John Richards, Danielle Vincent and Greg Mustari.

Members absent: Jay Field, Joe Verdoes

Port Staff present: Sheila Maher, Bob Hyde, Chris Johnson and Julie Johnson Lindsey, as well as Commissioners Pat Mooney and Bill Short.

Guests: Ellis, a commercial fisherman, moored at B Dock.

Call to Order: The meeting was called to order by Andy Schwenk, serving as Chair on behalf of Jay Field, at 1700.

Introductions: Introductions were made and designations for those present. New member Danielle Vincent – representing Anacortes Yacht Charters was introduced.

Chair's Comments: Andy noted he had attended the Chamber of Commerce luncheon earlier today and heard Bob Hyde's presentation on the State of The Port and the Port's accomplishments over the past year, including the North & West Basin Planning efforts. He praised the work of the Port and Port staff, and observed the City was also working on their 2016 Comprehensive Plan updates.

Public Comment: Public Comment was opened by Andy:

Bob thanked Andy for his comments, noting Cap Sante Marina had now passed Friday Harbor in transient boat nights and were completely full for permanent moorage in April, with 70 on the wait list for a permanent slip. The Marina also has a record number of rendezvous scheduled for this year. Andy noted he would like to see the Marina attract more sailing regattas.

Robin reported that the Waterfront Festival was a great success with over 11,000 people attending and Port facilities and staff were very helpful. She also noted she was hearing a great deal of comments from those coming in on the American Spirit cruise ship that they would like to return. Out on the docks, people have complimented the Marina's new cleats and the new signage for designating reciprocal moorage slips, as well as the showers, washers and Dog Park.

Robin also reported on the proposed boat shelter for OARS.

Mary noted to look out for the norovirus which had affected some people in the area.

Bret noted the Public Comment period was intended for attendees other than committee members.

Jean Crookes, owner of the Flower Hut, a new Little Chicago business, addressed the Committee and noted she was open and getting more art and gift items into her shop. She is open from 11-5 four days per week. Over the past weekend her sales were slow, but heard many comments from people who were looking for a place to sit. She requested the Port provide a couple of picnic tables.

Sheila reported she had given the okay to purchase a couple of bistro tables and chairs and Port staff would install them soon. Jean noted people tend to stay away from the sidewalk due to traffic. Stuart observed the cross walk is on the other side to cross to Safeway.

Jim English, representing morning Rotary, noted they had just relocated their meetings to the Yacht Club and noted there was a 50' section of roadway unpaved over by the Preston. Bob Hyde noted that will eventually become a walkway. Greg asked if that was presently a City street. Bob confirmed that it is but will become part of the plaza open space for that area. Bob noted the north end would be regarded to a slightly lower level for ease of access/flow and the RV parking area would remain higher.

Jean Crookes noted the Wi-Fi- at the Marina does not reach to her location at the Little Chicago corner. Sheila noted although mostly positive feedback, there are a couple of dead-zones where people have had trouble logging in. There are plans to boost the signal in that area.

Andy asked about the three levels of Wi-Fi available. Sheila explained the Marina as free Wi-Fi up to 1 megabyte, 6 megabytes for \$4.95 for daily guests or \$29.95 per month, and a 3 megabyte package for \$19.95 per month. Bob noted about 200 users are logging in each day.

Old Business discussion:

- **ASBC Building** – Robin reported that OARS has talked with both the Port and the City about a new building and plans for the small boat center. The next steps is a more serious conversation and to get things in writing. She reviewed the PowerPoint presentation given by Beth Bell at the June 5th Commission meeting, detailing an open structure with a fireplace, skylights, and garage style side doors that can be opened and closed. Robin reviewed the potential site plan and phases for construction. Phase 1 would include the small building noted, as well as parking areas and pervious pavers. Phase 2 would include another possible structure in the area near the yacht club with bays to work on boats and storage. The City is considering a Sealand container style building for their sailing program, including an area for supplies and storage. In response to questions, Robin noted some of the land is owned by the City and some by the Port. A wood fireplace will be used since there are no gas lines in that area.

Andy asked if a boat launch was planned to the north east corner. Bob confirmed that was the current plan, with that area eventually being dredged, up to the area near the sidewalk.

Commissioner Short suggested the ASBC consider radiant heat for their proposed building.

- Cannon and Town Crier – Bob noted the cannon, each Friday at 5 p.m. seasonally, would continue, but with a reduced charge for less “boom”. Sheila noted the marine trades group discussed doing wine and cheese at the central gazebo each Friday as part of the event. Bob explained the intent is to welcome guests to the Marina. Greg asked if serving alcohol would be a problem. Mary explained there is a fee of \$10 for a temporary permit for whichever group is hosting and tickets could be placed in the visitor bags for what would be a good introduction time. Andy noted if the Friday ceremony was improved to be anything like that the one in Roche Harbor, it would become a great tradition. He was glad to hear it would continue. Bob noted visiting boaters will be asked for their feedback in an on-line survey.

Greg asked why the Marina doesn't do the retirement of the colors ceremony, which he described as “spectacular”. Bob said it could be discussed. Sheila noted at Roche Harbor they don't do their colors until late at night – close to dusk. The CSM staff goes home prior to that time of evening.

New Business discussion

- Event Tent – Andy explained Jay had requested placement of this item on the new business agenda. Large tents are used by several groups in the Marina for events. Sheila explained that the North & West Basin Plan under consideration by the Commission includes options for a permanent structure / event center. Mary liked Howard's idea to place a structure between the office and Anthony's, but there are fire and access considerations. Mary will look into ideas and options. Andy noted that transient guests could now be checked in by staff on the dock with computer tablets. Stuart noted this was a plus since it was a long walk to the office and back out to the north end docks.
- North End Development Plan – Bob reviewed the proposed North & West Basin Plan and the events center options. The current proposal would be for a rudimentary covered building with a concrete floor, sliding doors, heating and restroom facilities. In response to questions about parking, Bob noted the Marina has 1,027 slips and on any given day about 200 boats move in and out. The Marina has one parking stall for every two slips.
- B- Dock and the Fishing Fleet – Sheila noted many commercial fishermen that leave in the summer have 40' slips on B-Dock. Staff is looking at possibly having some recreational boats fill those slips in the summer. This has been done with success in the past. When slips open in the north end, the boats temporarily filling those slips will be moved. The Marina's longest wait list is for 40' slips. The Marina was full for permanent moorage as of April this year, earlier than in the past. She noted more people are electing to stay year-round and signing an annual contract so as not to lose their slip.

Sheila explained that in the past, there'd been an expectation that any time a fisherman wanted a slip, they would have one. Fishermen have the option of a month-to-month moorage or a permanent moorage agreement, but many do not. Bret recalled from a

review a couple years ago that the bylaws of the Port state that B-Dock slips are prioritized for Commercial Fishermen. Sheila noted she had tried to find where that was stated.

Mary suggested the fishermen sublease their slips. Sheila agreed they should do so. She explained there were two options: 1. Sign an annual moorage agreement that would give them the ability to sublet their slip. 2. Sign an annual agreement and use the Marina's credit-back program that will credit their account whenever their slip is used for guest moorage.

Commissioner Short related there had been a fellow from the Alki complaining that the Marina's policy was changing. Sheila noted some fishermen have not signed an annual agreement and some have not been paying for the slip they prefer when they are gone. The Marina can't guarantee a slip that it doesn't have an agreement for.

Jeff asked whether the Port would act as a facilitator for subletting. Sheila responded that the Marina would rather not get in the middle of such transactions. Those choosing to sublet their slip are obligated to inform the Marina about all information for the vessel and owner that will be in that slip, including insurance and registration information. Howard observed that subletting of any slip space could work out very well for charter services – Danielle agreed. Mark asked if the Port could have and maintain a list of those who were waiting for a permanent moorage slip. Sheila noted the Marina has a list but would not share the wait list.

Commissioner Short noted that fishermen needing more than a month to month agreement to insure their moorage slip was going to be learning curve for some and advised going slowly on this. He noted B Dock was generally a commercial designated area and was concerned over less availability. Bret agreed there would be a learning curve and noted he would be happy to help with facilitating a solution that will work for all. Danielle observed that if the fishermen have an annual agreement and wished to sublet she would be happy to help them do so via her charter services. Bob noted an annual agreement can be paid monthly and filling those slips in summer was a great opportunity for commercial users, while an empty slip helped no one. He noted the Port's support of the fishermen, with infrastructure including the net shed, and T-dock but with slips empty more than half the year.

Other New Business –

A-Dock and T-Dock –

Bret requested a status update on T-Dock. Bob reported the Port has included the installation of two 1-ton cranes for the project and will plan to install a 2-ton crane next year. Chris noted the user group meeting processed used for T-dock and the Port's appreciation of the participants. He noted there could be one more meeting to review an update to the use card lock system and not a key system. Sheila noted this would be an improvement since people will only be charged when the cranes are actually in use instead of paying a monthly rate.

Andy asked about the conditions of the decking. Bob explained the Port had a survey done of the entire structure and it is in better condition than it looks. The Port is looking into the possibility of resurfacing the deck with asphalt.

Bret noted he had missed the last meeting and requested an update on the status of A-Dock. Bob explained A-Dock would look a lot like it does now, but with a central pier entrance and with the whale watching vessels moving to the west end in angled slips. The rest will be horizontal slips as there are now. The docks will be replaced and all new electrical installed. A drawing will be provided by the next committee meeting. The project is anticipated to begin planning and design in 2015 and will take several years from start to finish.

P/Q Hoist –

Robin reported that OARS had an incident this Monday with the P/Q Hoist when it dropped a vessel about two feet. OARS is now saying it won't use the P/Q Hoist since there have been too many incidents. Sheila noted the incident had not been reported to the Marina office or the Port's main office. Robin said she would follow-up and send an e-mail with the details to Sheila. Sheila will have staff check the Hoist. She noted no other incidents were reported.

Scheduling next meeting –

Andy noted items for old business at the next meeting would be: ASBC, North End Planning, and B Dock. He asked that items for new business be sent to Sheila or Julie for the agenda.

Mark asked when the Commission would decide on the placement of the events center. Bob explained they'd indicated two possible locations at the Marina with no decision for a while, leaving both options open for the time being.

Andy noted the next meeting would be September 11th.

Adjournment – Hearing no other business, Andy adjourned the meeting at 1800.

Next Meeting – September 11th, 2014