

New or Additional Moorage Waitlist Procedures & Application Form

1. A waitlist for each berth length will be compiled, regularly updated, and available, upon request, in the Harbor Office. Regular moorage assignments will be made from these lists based on seniority dates. Seniority dates are based on the date both the completed waitlist form and \$40.00 non-refundable, administrative fee are received.
2. **A NON-REFUNDABLE, ADMINISTRATIVE FEE OF \$40.00** will be charged. This fee will be renewed on a calendar year basis. This fee is an administrative fee.
3. Wait list applicants may move from one size wait list to another. An applicant's position on any size wait list is based on the applicant's seniority date.
4. Once contacted, via email, phone message, or alternative contact. Applicant has 72 hours to accept or decline that offered moorage. If the applicant cannot be contacted within fifteen (15) days or fails to renew the annual wait list registration, the listing shall be canceled and applicant will have no further rights to moorage under this listing. The applicant may decline an offered berth and move to the bottom of the waitlist one time. If the applicant declines a second time, the applicant will be removed from the waitlist.
5. Applicant is responsible for keeping the Port advised of applicant's current address and telephone number and informing the Port, in writing, of any changes in information on the waitlist.
6. It is the applicant's responsibility to provide the marina office alternate contact information in the event that moorage becomes available and the applicant cannot be reached at the phone numbers or email listed.
7. **The vessel must fit in the assigned slip without any overhang in order to maintain moorage.** It is important that the vessel size listed remains accurate.

Please Print

Last Name: _____ First Name: _____ Berth Length Requested _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Vessel Length _____ Extreme Overall Length*: _____ Width: _____ Draft: _____

*Extreme Overall Length includes bow sprit, swim step, davits, dinghy, or anything that adds to the overall length of the vessel

Make _____ Model _____

Alternate Contact if applicant cannot be reached at the above address and phone numbers:

Alternate's Name: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Applicant acknowledges having read, understand and agree to comply with the above noted procedures.

Signature

Date