

PORT OF ANACORTES
CAP SANTE MARINA
100 Commercial Ave
Anacortes, WA 98221
(360) 293-0694 FAX: (360) 299-0998
marina@portofanacortes.com

Existing Customer Request to Move Application
REQUEST TO MOVE PROCEDURES

1. A request to move list for each berth length will be compiled, regularly updated, and available in the Harbor Office.
2. **A NON-REFUNDABLE, ADMINISTRATIVE FEE OF \$40.00** will be charged. This fee will be renewed on a calendar year basis. This fee is an administrative fee.
3. Request to move assignments will be made based upon the tenant seniority date.
4. If any applicant on the request to move wait list fails to accept the new berth assignment within 72hrs or cannot be contacted within fifteen (15) days of the date the new slip assignment is offered, the listing will be canceled.
5. It shall be the responsibility of the applicant to make arrangements via email, phone message or alternate contact to move the vessel to the newly assigned slip in a timely manner.
6. It shall be the responsibility of the applicant to provide an alternate contact party in the event applicant cannot be reached.

This request to move is for a slip trade not additional moorage. Applicant acknowledges having read, understands and agrees to comply with the above noted procedures.

Last Name: _____ First Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Number: (_____) _____ Cell: (_____) _____ Email: _____
Present Slip No.: _____ Present Slip Length: _____ Desired Slip Length: _____

Reason for moving: _____

Other specific requests such as port or starboard tie, bow facing east, west, etc.: _____

Alternate Contact if applicant cannot be reached at the above address and phone numbers:

Alternate's Name: _____

Address: _____ City: _____ State _____ Zip Code _____

Home Phone: _____ Cell Phone _____ Email: _____

Applicants acknowledge having read, understand and agree to comply with the above noted procedures.

Date: _____

Signature